

# Suggested Agenda Items for Teams

## Aggregate Data Trends (5 mins)

- High-level picture of all students by tier and attendance categories (ex: satisfactory, at-risk, moderate chronic absence, severe chronic absence).
- What were the changes since last meeting? Is it getting better? Worse?

## Unpacking Data Patterns (10 mins)

- Identify any patterns or trends across groups of students and interventions including insights about common barriers or what might be contributing to positive outliers.

## Tier I Prevention Strategy (15 mins)

- Discuss status and impact of Tier I interventions; successes and challenges
- Identify new strategies using year-long calendar of activities

## Early Warning Intervention (5 mins)

- Review list of students who are on the 'cusp' of moving from at-risk to chronic absence; discuss the reasons for absence, identify next steps and who will follow-up.

## Tier 2 and 3 Intervention Strategy (20 mins)

- Discuss possible solutions to the barriers are experiencing, analyze patterns across groups of students and identify systemic interventions
- Conduct outreach to students and families to determine barriers causes for absence; assign interventions and offer appropriate resources

## Meeting Decisions and Next Steps (5 mins)