

# Integrating Attendance into PBIS *(sample agenda)*

Time	Objective
2 min	Check-In
15 min	<b>Data Review</b> <ul style="list-style-type: none"> <li>Aggregate snapshot of behavior, attendance, suspension and schoolwide academic performance data</li> <li>Identification of “hot spots” (frequent types of problem behaviors and chronic absence by grade bands and populations)</li> </ul>
15 min	<b>Tier 1</b> <ul style="list-style-type: none"> <li>Review Tier 1 school-wide behavior, attendance, culture/climate and engagement activities and/or initiatives and strategies</li> <li>Discuss the efficacy of Tier 1 school-wide efforts               <ul style="list-style-type: none"> <li>Are student absences increasing or decreasing? Are there any patterns that need further exploration (e.g., grades, special populations, particular classrooms, etc.)?</li> <li>Are behavior write-ups and incidents increasing, decreasing and are there any patterns that need further exploration?</li> </ul> </li> <li>Do the Tier 1 school-wide interventions need to be modified? If so, what changes will be made, by who and by when?</li> </ul>
20 min	<b>Tier 2</b> Look at data patterns and trends across behavior, attendance, and academic performance <ul style="list-style-type: none"> <li>How many students are on the cusp of flipping into Tier 2.</li> <li>How many students are chronically absent (by grade and subgroups).</li> <li>Collect and review qualitative behavior and attendance data from students and families and school staff</li> <li>Is there a Tier 1 solution or are additional targeted supports needed for groups of students?</li> <li>Identify and assign interventions for individual and groups of students who are not yet participating in Tier 2 interventions</li> </ul> Progress monitor and measure the efficacy of interventions identified from last meeting <ul style="list-style-type: none"> <li>Have the behavior and attendance interventions been implemented?</li> <li>Is the student’s behavior/attendance improving? How do we know?</li> <li>What intervention modifications may be needed? Who will be responsible for the modification?</li> <li>How well are tier 2 strategies/interventions being implemented? How do we know?</li> </ul>
5 min	<b>Tier 3</b> Look at behavior and attendance data <ul style="list-style-type: none"> <li>Identify students who are on the cusp of flipping into Tier 3</li> <li>Identify what other school teams should be consulted with for the strategy development and assignment</li> </ul>
2 min	<b>Pluses/Deltas</b> <ul style="list-style-type: none"> <li>What did you find helpful or valuable about this meeting?</li> <li>What do we need to change for the next meeting?</li> </ul>
<b>Post-Meeting Action Items</b>	The recorder shares action step notes from the meeting discussion with the team members The PBIS Coordinator shares progress and updates with the BLT